

LEARNING AND DEVELOPMENT CURRICULAR

SN	TRAINING TOPIC	OBJECTIVE	TARGET AUDIENCE	DURATION
1	Building and Leading High Performance Teams	This training is designed to develop team building and leadership skills in participants. They will learn how to link team performance and cohesion to business results through collaborative work.	Managers and Supervisors	2 Days
2	Creative Thinking and Problem Solving Skill Development	The aim of this training program is to empower employees to develop critical thinking and problem solving abilities. They will also learn creative ways of dealing with everyday business issues	Non Management employees working in teams or clusters	2 days
3	Coaching Skills for Line Managers (Line Manager as Coach)	Participants will learn the essential skills required for success through developing a coaching style of leadership by exploring leadership and its links to coaching.	Line managers and Senior Managers	2 Days
4	Emotional Intelligence and Leadership Results Workshop	This Training is designed to enable participants apply a variety of emotional intelligence techniques to workplace issues like communication, leadership, coaching, team work, conflict resolution and supervision.	Line managers and Senior Managers	2 Days
5	Fundamentals of Human Resources for Non- HR Managers	This seminar is designed to expose non-HR managers- especially the line managers to the basic tenets of HR management and empowers them to 'speak' the language of HR in managing their teams and delivering business results. In forward-looking workplaces, line		

		managers are the frontline people managers and should be exposed to key HR principles.		
6	High Impact Presentation Skills Workshop	Presentation skill has become an indispensable part of our business life and can make or mar a career. This program is designed to teach participants how to craft presentations and employ techniques for polishing and mastering presentation delivery.	Managers, Client facing team, Supervisors etc	2 Days
7	Interpersonal and Communication Skills Training	This training is designed to improve workplace relationships and communication skills that drive the right behaviours and attitudes which in turn impact positively on productivity.	Supervisors and other non-management staff	2 Days
8	Personal Effectiveness and Productivity Workshop	This program focuses on helping individuals develop the competencies for personal management. Setting and achieving goals, being self driven and result-oriented among other competencies.	Supervisors and other non-management staff	2 Days
9	Supervisors Development Workshop (Academy)	This workshop is designed to equip your frontline leaders with the right skills to prepare them for senior/managerial roles while delivering excellent results on their current roles.	Supervisors and High potential employees in feeder-roles to managerial roles	5 Days



ORGANISATIONAL EFFECTIVENESS PROGRAMS

1	P4C - Preparing for Change Workshop	In the current global business environment, change is occurring rapidly at a dizzying speed and it is only makes sense to embrace change, adapt to change and use change to our advantage to make things happen, this program energizes and prepares the workforce to embrace change and make change work in their favour. The workshop promises to be fun, eye-opening, thought-provoking and empowering!	Entire workforce or a select group that has been resistant to change	1 day to kick-start the process
2	Go M-A-D Program (go make a difference)	This is an employee engagement program geared towards firing up a culture of innovation, effectiveness and high performance spirit. The aim is to oxygenate the workplace and create high energy. This is a catalyst to drive the right behaviours and attitudinal change within and organisation	Entire workforce starting with the leadership team	2 days to kick-start

"It's all to do with the training: you can do a lot if you're properly trained."

- Elizabeth II, Queen of England